

## Terms and conditions of travel

- i) All charges in the amounts specified and the current tariff published by Brooklands Executive Travel are payable in advance except where a hirer elects to pay by credit card or has established a credit account with Brooklands Executive Travel.
- ii) All hires start when the car leaves the garage and finishes when the car returns to the garage except in the following instances:
- a) journeys to and from various airports
  - b) journeys subject to a fixed charge
  - c) journeys where the mileage charge per hour starts when the passenger first enters the car and ends when the passenger leaves the car.
- iii) When a car is hired for a week or more, every endeavour will be made for the passenger to retain the same car and driver during that period. Brooklands Executive Travel, however, reserves the right to substitute the car or driver according to the requirements of the service desired.
- iv) Brooklands Executive Travel, prohibits any person other than designated drivers from driving the Company's car.
- v) The driver will drive at reasonable speeds according to his judgement of the road conditions and traffic at any particular time.
- vi) When a passenger desires to travel to a specific place, the driver will unless specifically instructed by the company, travel by a route which in his opinion, the best and most convenient for motoring whether the route is shortest or not based on external factor (traffic etc.)
- vii) A reasonable amount of ordinary passenger luggage is allowed, but luggage in the opinion of the driver that amount to an excessive weight will not be carried.
- viii) Brooklands Executive Travel, reserves the right to invoice a client with a cancellation charge between twenty percent (20%) the full charge of the original job if notification was not received 2 hours prior to the dispatching of the chauffeur and the car.
- ix) Car parking fees, tolls and congestion charges will be charged at cost in all case.
- x) Prices are subject to alteration without notice. Excess will be charged at the basic time and miles rate or at the hourly rate whichever is greater.
- xi) Gratuities at client's discretion.
- xii) All prices Exclude Vat (17.5%)
- xiv) Brooklands Executive Travel accepts all major credit cards.